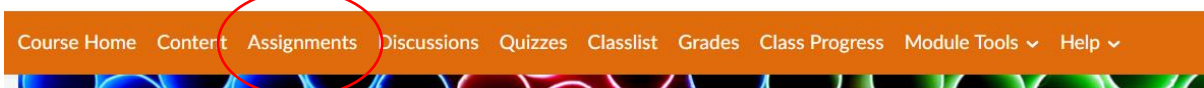




Retrieving an Assignment on TU Online

1. Click on 'Assignments' on the top toolbar.




2. Navigate to the Assignment you wish to retrieve submissions for. Click the drop down arrow and click the View Submissions option.

Assignments

[Help](#)

 Bulk Edit

<input type="checkbox"/>	Assignment	New	Completed	Evaluated	Feedback Published	Due Date
No Category						
<input type="checkbox"/>	Week 2 - Research Question Submission Area		5/6	5/6	5/6	
<input type="checkbox"/>	Week 8 - Primary - Assessment (Formative Feedback)			1/6	1/6	
<input type="checkbox"/>	Week 8 - Secondary - Assessment (Formative Feedback)			1/6	1/6	
<input type="checkbox"/>	EDU 3101 Research Proposal ECA			5/6	5/6	06 December 2019 4:00 PM

View Submissions

Edit Assignment

Hide from Users

Delete Assignment

Submission Log

20 per page

3. You will now be presented with a list of student names and the copy of the assignment they submitted. Click on the assignment and the system will load up the assignment and also a panel containing information about the assignment and student.

Edit Assignment Email Users Without Submissions Add Feedback Files Submission Log

Want to evaluate submissions from your iPad? [Download the Assignment Grader.](#)

Users
Submissions

View By: User Apply

Search For... 🔍 [Show Search Options](#)

📄 Download
✉️ Email
📧 Mark as Read
✉️ Mark as Unread
🗑️ Delete
🗨️ Publish Feedback

	Last Name ▲, First Name	Submission Date	Delete
<input type="checkbox"/>		Published: 20 November 2019 4:13 PM Feedback Read: 21 November 2019 2:36 PM	
<input type="checkbox"/>	📎 ECA Research Proposal.docx (18.19 KB)	20 November 2019 1:57 PM	🗑️

4. From this area you are now ready to mark the assignment.

Reporting a fault is quick and easy within TU Online. All of the help that you will need is on the log in page of TU Online

1. Email eLearning@tees.ac.uk with your problem and an Online Learning Designer will respond to your query.

Remember to include your student number so that the designer can identify you quickly and easily.