**Module Evaluation Process**

*Module Review* emailed to Course Leaders

Module Leader completes the *Module Review*

Module Leader completes the *Module Reflections*

Survey closes

Reminder email sent to non-respondents after 7 days

Response rates monitored by Module Leader / School Registrar

Each semester: Schools identify which modules should participate

Participation promoted in class by Module Leaders

*Module Reflections* and numerical results emailed automatically to students

Detailed reports circulated to Schools by Academic Registry

Academic Registry produces institutional report for SLEC

Survey opens to students